



COUNCIL ^{OF}
MOTORING
CLUBS _{OF WA (INC)}

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Information for users of

Concessional Club Licence

Code 404

This booklet provided with the compliments of the

Council of Motoring Clubs of WA Inc.
PO Box 742,
Subiaco,
WA 6904.

Phone. Check White Pages for current listing.
www.councilofmotoringclubs.asn.au

Information has been provided by 'Department of Transport' (Transport) and compiled by the Technical Committee of the Council of Motoring Clubs of WA Inc.

All care is taken to ensure information is accurate at time of publication but as changes can occur you should check with your Club Registrar or Examiner/Scrutineer. ***Edited by John McLean.***

Description of Terminology.

CMC WA:	Council of Motoring Clubs of WA Inc.
AIS:	Approved Inspection Station. Where Club Examiners, who are approved to examine for initial concessional licence examinations, carry out examinations.
AIS Examiner:	Club examiner approved by 'Department for Planning and Infrastructure' to conduct initial examination for Club Concessional Licence or lighting examination.
Scrutineer:	Qualified person appointed by individual clubs to conduct annual inspection of concessionally licenced club vehicles.

Frequently Asked Questions.

How does a Car Club gain the ability to issue Concessional Club Licences?

The Club should be a Member of the Council of Motoring Clubs of WA (Inc) - CMC WA - and must have a minimum of 30 members.

The Club must apply to the Department of Transport for permission to provide Concessional Club Licence facilities to its members. Application forms are available from the Secretary of the CMC WA.

The Club must appoint a suitably qualified vehicle Scrutineer for the required annual Club inspections and must appoint a Club Vehicle Registrar. It is **not recommended** that the Scrutineer be the Registrar. If a separate Registrar is not appointed, it is stipulated that the Secretary undertake that role. The Club must undertake to inspect every vehicle on its Concessional Licence Register before June 30th each year. The Registrar must keep records of all vehicles on concession and must notify Transport of any changes. For example;

1. Club member with concessionally licenced vehicle does not renew membership.
2. Club member sells vehicle.
3. Club member does not follow regulations regarding use of concessional licence.

At the start of each Financial Year, the Registrar must forward to Transport, a list of vehicles that have been inspected or have been notified to the Registrar that the vehicle is off the road for repairs. The owners of vehicles that have **not** been inspected or notified to the Registrar that they are off the road for repair will be contacted by Transport and have their licence transferred to full registration at the owner's cost, or de-registered.

*** Please ensure that annual returns are submitted promptly. ***

The Club should ensure their by-laws clearly outline the responsibilities and authority of their club vehicle Scrutineer. If a Scrutineer has a conflict of interest or personalities, he should request an outside Scrutineer to carry out the examination/s.

An AIS Examiner is not permitted to carry out the initial examination for Concessional Club Licence on his own vehicles.

The mandatory descriptive plates i.e.; Veteran, Vintage, Post-Vintage, Invitation, now standardised to HISTORIC, are available through the CMC WA Secretary, as are the mandatory windscreen stickers and Inspection Books for annual inspections. "HISTORIC" stickers are also available.

Some Clubs apply additional conditions e.g. fire extinguishers must be fitted to every concessionally licenced vehicle or, members with Concessionally Licenced vehicles must attend a certain number of Club events per year. These are Club, not licence, requirements.

What years do the classes cover?

Veteran:	to December 30th 1918.
Vintage:	January 1st 1919 to December 30th 1930.
Post-Vintage:	January 1st 1931 to December 30th 1950.
Invitation Class:	January 1st 1951 to December 30th 19**. Must be more than 25 years old.

“**HISTORIC**” plates now cover the above classes.

Under exceptional circumstances, and subject to Transport approval, later model vehicles (newer than 25 years) may be placed on Concessional Club Licence. The category is;

Unique & Historic:

A vehicle of limited availability in Australia, or a vehicle which is sufficiently unusual to warrant collection.

And/or a vehicle which has some historical significance in that it, or similar examples, are recognised as being part of motoring history (locally or otherwise), or a vehicle which has an early (low production number) or last (end of production example of a particular marque or model).

Left-hand drive vehicles are eligible for inclusion in this arrangement, however, steering orientation alone does not normally classify a vehicle as unique or historic.

Vehicles that do not comply with Transport’s modification policy (for concessional licencing) are not permitted to be licenced under club concessional arrangements and all eligible vehicles must therefore conform to original manufacturers specifications.

Who can have a Concessionally Club Licenced vehicle?

The owner must be and remain a financial member of a recognised Car Club that is affiliated to the Council of Motoring Clubs of WA Inc.

What type of vehicle can I put on Concessional Licence?

Any type of motor vehicle manufactured more than 25 years ago (at commencement of year model). This includes cars, trucks, motor cycles, buses and tractors.

When can I use my vehicle?

You may use your vehicle for any minuted Club event even when organised by a different approved club from the one to which you belong. You may use your vehicle for participation in rallies, tours, meetings, displays, busy bees or any activity authorised by approved Clubs, Registrars or Council of Motoring Clubs of WA Inc.

You are also permitted to ‘Road Test’ your vehicle, which means, taking to a service centre for repair, filling with fuel, occasional driving to ensure brakes, cooling and other systems are operating correctly. You are **NOT** permitted to use your vehicle to commute to work or for general transport.

Can I modify my vehicle?

No. A key objective of the concessional registration scheme is the preservation of historic and unique vehicles in original condition.

All vehicles on Concessional Club Licence **must conform to the manufacturer’s specification**. Some exceptions may be permitted in specific circumstances and must be presented, in writing, detailing ALL

aspects of the required exemption, to the CMC WA Technical Committee. Applications must be supported by your Club executive prior to being submitted to the Technical Committee. The Technical Committee will accept, amend or reject the request. Generally, the only modifications to be approved are those required to keep a vehicle roadworthy if original parts cannot be sourced. Any such modification must remain within the spirit of the historic vehicle movement.

*Note; There is no general list of acceptable exceptions.
All approved exceptions are on a vehicle by vehicle basis.*

The fitting of some safety items, such as brake lights and flasher indicators, is permitted and encouraged. Radial ply tyres may be fitted but only to rims of original diameter and width or no more than 25mm over-width. Conversion of the electrical system from 6v to 12v is permitted.

Modifications involving performance enhancement to engines, upgrading brake and suspension systems and altering vehicle interiors for competition events such as rallies and circuit racing will not be approved.

Can I use alternative fuels?

Yes. Your vehicle may be converted to run on fuels such as LP Gas and “biodiesel”. In the case of an LPG conversion, the vehicle is still required to be certified as compliant by a licensed LPG installer. A compliance plate must be fitted and the vehicle submitted for inspection to an approved inspection station (Transport centre or other AIS) so that fuel type can be reassessed.

An LPG tank is required to have a test date stamped into the manufacturers plate. Tanks must be replaced or retested by an approved organisation every 10 years.

Am I able to fit accessories or options to my vehicle?

Yes, as accessories are not a modification. Accessories include items such as period ‘mag’ wheels, luggage racks, wood rim steering wheels of a size and style that were available for that vehicle at date of manufacture. Options that were available for the vehicle **when new** are also permitted providing all related items are fitted. For example, if disc brakes were an option, you must fit all related components to the manufacturers original specification. You may be asked to provide documentary evidence that the option was available.

How do I get a Concessional Licence?

If your vehicle is currently licenced you must have the vehicle inspected by an AIS authorised, club examiner. If your vehicle is not licenced, you must obtain a permit to drive the vehicle to the Club examination centre and to allow the examiner to road test the vehicle.

Please note that if your vehicle was manufactured after 1969 (or July 1975 for motorcycles) and is being licensed in Australia for the first time, it must be presented to a metropolitan Transport Inspection Centre, and accompanied by a vehicle inspection report from a Registered Authorised Workshop (RAW). For information on imported vehicles and RAW workshops, please visit www.dotars.gov.au.

The examiner may not be a member of your club but he is a Car Club Examiner, authorised by Transport to carry out the examination. You need to make an appointment with an examiner and present the vehicle for examination.

A list of Authorised Examiners and sites is attached to the end of this booklet. You will also need proof of ownership, current licence papers and a letter from your Club Officer, on a specified CMC WA letterhead, confirming your current membership, make and model of vehicle and stating that you are applying to register a vehicle on Concessional Club Licence.

The letter from your Club Officer will state that you are a financial member of that club and a windscreen examination sticker will be supplied for the examiner to date and attach to your windscreen.

Once the vehicle has been examined, the examiner must fax the examination sheet to Transport so that the inspection can be audited. Transport staff will ensure the vehicle is properly identified and recorded on the

licensing computer system. An "MR" number will then be provided to the examiner. When the examiner gives the paper work and MR number back to you, (this may take a day or two,) you will need;

- A Certificate of Inspection (MR1)
- A MR number (this is your unique inspection identifier).
- A letter confirming membership of an approved club. (must have concession authority)
- Current licence papers (if vehicle registered)
- Proof of ownership (if unregistered)
- 'VETERAN', 'VINTAGE', 'POST VINTAGE', 'INVITATION' or 'HISTORIC' plates that must be fitted above or below your normal number plates and a windscreen sticker. An approved 'HISTORIC' sticker may be used when fitting of the metal plate is impractical.

It is your responsibility to ensure you have all of the above.

You now take all of these to your nearest Transport licensing office (or agent in country WA) except the plates & sticker, and the staff will complete the transaction for you.

*** Advise your Club Registrar of your new registration number. ***

It is recommended that you have comprehensive insurance on your vehicle, as some examiners will not test the vehicle if it is not insured. This Insurance is not expensive and may be obtained from your regular insurance provider or specialist insurers.

I am a Country Member. How do I get my vehicle examined?

If you do not live within a reasonable distance of a Transport approved Club Examiner, the above procedure applies except the inspection is carried out at the local Transport Inspection Station and an inspection fee is payable to the Examiner.

Do I require any further examinations for my vehicle?

Yes. Your vehicle **must** be inspected each year by your own Club's Scrutineer. At the start of each financial year, your Club's Registrar must forward a return to Transport. If your vehicle has not been inspected or the Registrar has not recorded the vehicle as being 'laid up' for repairs, they must inform Transport and the concession may be withdrawn and the vehicle placed on 'full' licence (or de-registered). A Transport 'pits' inspection would then be required with associated costs.

The requirement to have the vehicle inspected and included on the club return applies irrespective of when the vehicle was registered

Even if your vehicle was inspected for first-time registration in February, it would still need to be inspected for inclusion on the annual return before the end of June.

This is your responsibility.

Do I require special licence plates?

No. Special plates are not required so you may use the normal number plates or, if you prefer, a selection of 'Custom' plates is available from Transport.

A descriptive plate reading 'VETERAN', 'VINTAGE', 'POST VINTAGE', 'INVITATIONAL' or 'HISTORIC' **must** be fixed above or below your normal number plate. These plates are available from your club Registrar. Once existing stocks of plates are exhausted the only plates issued will be 'HISTORIC'. Stickers are available when metal plates cannot be fitted.

The Club vehicle examiner will date the windscreen sticker you have provided from your Club and attach it to your windscreen.

What Items are checked on my vehicle?

All items that relate to roadworthiness and safety. The vehicle must be tidy and presentable. See addendum.

Are there any conditions on the use of my vehicle?

The 'Department of Transport' imposes a number of conditions on vehicles that enjoy Club Concessional Licence. See addendum.

How can I get the night driving restriction removed?

Providing your lights operate to an acceptable standard and comply with the regulations in force when the vehicle was new, the daylight use only restriction can be removed. You may have the lights checked by an AIS Club Examiner. They will carry out the examination of the lights and when satisfied, provide you with the completed examination sheet and Transport MR number to take to your local licencing centre with your current licence papers. Condition 003 will be removed from your licence papers.

Can I tow a trailer with my concessionally licenced vehicle?

Yes. You may tow a trailer but you must continue to comply with the other conditions of registration.

Am I allowed to carry a load on my Concessionally Licenced truck or utility?

You are permitted to carry a load if you are attending an authorised event such as a club display and you are carrying an exhibit, for example, a stationary motor, another vehicle or a display tent and barbecue. Please note that manufacturers load capacity must not be exceeded. The load capacity can normally be determined by subtracting the unladen weight (tare) from the manufacturers gross vehicle mass (GVM). Do not forget to allow for the driver, any passengers and other factors such as fuel.

Can I use my vehicle for weddings, funerals or charity events?

You are permitted to use your vehicle for weddings or funerals pertaining to family or relations or for a recognised charity event. You may NOT charge a fee or receive any consideration for supplying your vehicle. You may also join with other Club vehicles to form an entourage. You must apply to your Club for permission stating dates, times and locations. This activity should be minuted by your club committee and a letter of approval from the Club be carried in the car.

Who can drive my vehicle?

Provided the vehicle is being used for an approved event, any appropriately licenced driver may drive your vehicle. Please note that your Insurer may have restrictions. A mechanic, restorer or examiner may drive your vehicle for road testing. The Examiner or Scrutineer must drive your vehicle for Annual Examination.

Can I use my vehicle for a driving test?

Yes. If you need to undergo a practical driving assessment conducted by Transport for age or medical requirements, you may use the vehicle for this purpose.

Do I pay Stamp Duty on transaction?

No. Stamp Duty is not payable on a Club Concessional Licence when transferring ownership to or from another club member or on first time Club Concessional Licence registration.

Can I transfer ownership?

Ownership can only be transferred, on Club Concession, to a financial Car Club member. To transfer ownership you and the purchaser must fill in a licencing Change of Ownership Form. The new owner must obtain a letter from his Club Registrar, confirming his current financial membership of that Club. The new owner takes these documents to a Transport Licencing Centre and completes the transfer. As the seller, you **must** notify your Club Registrar that you have disposed of the vehicle. The new owner **must** notify his Club Registrar that he has purchased the vehicle.

If you are selling the vehicle to a person who is not a member of an approved club, or does not wish to apply for the concession, the vehicle must be inspected at a Transport inspection centre so that the conditions of registration can be reassessed.

Do I pay Stamp Duty if I buy a fully licensed vehicle and transfer it to a Concessional Club License?

No. Within 10 days of purchase the vehicle must be inspected and passed by an authorised AIS Club Examiner or Transport examiner who will issue an MR1 inspection and obtain an MR number when authorised. To transfer ownership, you and the seller must fill in a licencing Change of Ownership Form. You must obtain a letter from your Club Registrar, confirming your current financial membership of that Club. As new owner, you take all these documents to a Transport Licencing Centre within 14 days of purchase and complete the transfer. You **must** notify your Club Registrar that you have purchased the vehicle.

ADDENDUM;

'Department of Transport' Condition Codes.

VETERAN, VINTAGE AND POST-VINTAGE PRE 1934.
(Vehicles that do NOT comply with lighting requirements.)

001 Licence to be carried in vehicle at all times.

003 Daylight use only.

004 Licence not transferable without prior approval from 'Department of Transport' Licencing.

089 Vehicle to be used only in connection with club events or for road testing. Plates reading 'Veteran', 'Vintage', 'Post-Vintage', 'Invitation Class' or 'Historic' as applicable to be affixed above the normal number plates.

VETERAN, VINTAGE, POST-VINTAGE (Post 1934) and INVITATION CLASS. (Complies with lighting requirements.)

Conditions as above but if lighting meets required standard for applicable year condition 003 will be deleted.

What items will be inspected on my vehicle?

(Your vehicle will be road tested by the Examiner to check various items on the road.)

1. Electrical;

Headlights, High beam, dip beam.

Park lights, taillights, number plate light.

Brake warning lights. (*Recommended to be fitted to all vehicles.*)

Flashing Indicators. (*Recommended to be fitted to all vehicles.*)

Horn, dash lights, heater/demister (if fitted).

Windscreen wiper. (Washers if fitted)

Wiring in good order.

Battery secure.

Reflectors and reverse lights.

6 to 12 volt conversion approved.

- 2. Brakes:**
 - Primary and parking brakes to operate efficiently.
 - No leaks from hydraulic or air systems.
 - Rods and cables in good condition with locks and split pins fitted.
 - Warning lights to operate if fitted.
- 3. Suspension and steering.**
 - No excessive play at steering or suspension joints.
 - Shackle and suspension bushes to be in good condition.
 - Front and rear wheel bearings to be serviceable with correct free play.
 - Shock absorbers to be in serviceable condition. (If fitted)
 - No corrosion/rust in chassis or components.
- 4. Wheels and tyres.**
 - Wheels to be in serviceable condition (including spare). No excess play in split rim or spoke wheels.
 - Tyres to be compatible and have legal tread depth or comply with manufacturers original equipment.
 - Radial tyres of comparable dimension to original cross-ply tyres may be fitted. When changing over to radial tyres, rims can be changed (remain original style and diameter). However, they must not exceed standard width by more than 25mm. The wheel-track must not be increased by more than 25 mm.
- 5. Drive line.**
 - Engine, exhaust.
 - Transmission and differential.
 - Speedometer and speed limiter (if applicable).
 - Vehicle performance.
 - Fuel and oil leaks.
 - LP Gas system. All inspection papers, Notice of Compliance to be sighted, and LPG compliance plate affixed to vehicle.
- 6. Body and trim.**
 - Body and chassis to be in serviceable condition with all doors and windows to operate correctly.
 - No tears in mudguards.
 - Paint work to be in a presentable condition.
- 7. ADR.**
 - Vehicle to comply with relevant Australian Design Rules if applicable at time of manufacture.
- 8. Tractors.**
 - Some special conditions apply to tractors. Please contact the Examiner at the Tractor Museum or Tracmac.
- 9. Additional.**
 - Some Clubs require the fitting of a fire extinguisher to the vehicle. This is a club condition that is not required for licencing.
- 10. Variations.**
 - Items that are fitted to a vehicle that were not an original factory item and may not comply with Concessional License regulations may be referred **by your Club** to the CMC Concessional License Technical Committee for approval.

Who can I contact regarding questions, problems or technical details in relation to Concessional Club Licence?

The Department of Transport has requested that Club Members direct **all** enquiries to your Club Registrar or Examiner in the first instance. Alternatively you can contact the Council of Motoring Clubs of WA Inc.

The Council has a Technical Committee that has regular meetings with Transport to raise issues or clarify policy matters. For information see Council of Motoring Clubs of WA Inc. contact.

Please do the right thing with your Concessional Club Licence as the old car movement has worked hard to get the privilege for you.

Council of Motoring Clubs WA Inc,
PO Box 742,
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Check White Pages for current contact phone number or

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